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Recurring and Special Courier Runs

6	8	10	12	14	16	18	20	Saturday Hours	Sunday and Holiday Hours
Recurring and Special Courier Runs									
OCR TS Cable Run (1)									
pentagon Top Clearance Run(1)								13 hours	9 hours always
Agency sterile City Deliveries(2)								always overtime	Overtime
Special and unscheduleable runs(3)									
Short Schedule runs including 4 hours Monday, Wednesday & Friday, 8 hours once a week, 2 hours daily,(2)									
3 hours once a week(2), 8 to 10 hours (2) twice a month, Five Hours daily(2) equivalent to								3 man years	
Total man years needed for above runs without leave or maintaining qualifications in firearms.								***-----10	
Bulk deliveries or other assignments not as sensitive (requiring arms etc) as those above									
RI/DDP bulk pouch delivery to registries & Foreign Publications(2)									
Agency Mail shuttle runs (4) (2 areas)									
[redacted] to OL (also Congressional Record & Newspapers) (1)									
[redacted] (2)									
1717 H St. Classified Material delivery (2)									
[redacted] to DD/P (1)									
OCI Internal Couriers (3)									
AM Pouch(Overtime)				PM Pouch(Overtime)					
Total Man years needed for bulk delivery or other work less than TS.								16	
In building deliveries, sorting mail and other within compound jobs									
Building Mail posts from registries to organizations (12)									
OCI Internal couriers services (3)									
Restricted area assignments within compounds									15
GRAND TOTAL								41	
Practice is to use man to complete work started and to have all extra early or late runs, and days above regular work days done on overtime. Present figures show approximately 500 hours overtime per month with seasonal increase in overtime to 575 or 600 hours during July and August.									